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**COMMITTEE APPLICATION**

**\*Please attach a copy of your current class schedule to this application.  
Turn in completed application to ASCC Vice President’s mailbox in Penguin Union Building 160.**

Full Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Student ID#:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Phone Number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Quarters at Clark: \_\_\_\_\_\_\_\_\_\_\_\_ How long do you plan on attending Clark College?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Major/Field of Study: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current Credit Load: \_\_\_\_\_\_\_\_ Credits When are you available to begin?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Previous student government experience:  Yes  No Experience with parliamentary procedure:  Yes  No

Preferred committee(s): (See attached list)

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 5. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 6. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you willing and do you have the means to travel to any of Clark’s three other campuses?  Yes  No

Please provide a brief statement describing your interest in serving on a committee and the skills you believe make you qualified to serve in this capacity.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The information I have submitted in this application is true to the best of my knowledge. I understand that the contents of this application are subject to verification and, if found untrue, will result in my immediate disqualification. By signing below, I am authorizing the verification of my status as a Clark College student and recognize that service on a committee is not confidential, meaning I have no expectation of privacy and that my name may be shared if committee membership rosters are requested.

Student Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

For more information contact the ASCC Vice President at [asccvp@clark.edu](mailto:asccvp@clark.edu) or 360-992-2353 x3640

**Committee List**

**Academic Standards Committee**

* This committee evaluates and rules on petitions to waive educational requirements, to “set aside” past records, and for reinstatement from academic suspension.
* Evaluates credits transferred from non-accredited institutions, service schools, training institutions, etc.
* Recommends to IPT guidelines for challenging courses, for granting credit by CLEP examinations, and for granting credit for experience and refers to IPT recommended policies or modifications related to educational requirements of the College.
* **One Student Representative**
* *Committee meets TBD*

**Advising Steering Committee – Position Currently Filled**

* This committee is responsible for implementing the Clark College Advising Plan, ensuring that the mission established by the Advising Plan is being completed.
* Reviews the advising systems in place and makes continual suggestions and improvements to Advising at Clark College.
* **One Student Representative**
* *Committee meets TBD*

**Art Selection Committee – Position Currently Filled**

* This committee is responsible for selecting art through the Washington State Arts Commission Art in Public Places Program.
* Responsible for acceptance and location of donated art objects, marker, monuments and purchase and location of art objects.
* Monitor and make decisions regarding the maintenance and care of all College art objects.
* **One Student Representative**
* *Committee meets as needed.*

**ASCC Appointments Committee**

* This committee is responsible for selecting the ASCC leaders for the following school year.
* **Four student representatives, not ASCC Executive Council or APB.**
* *Committee meets TBD*

**ASCC Constitution and Bylaws Review Committee**

* This committee is responsible for reviewing and proposing possible changes of the ASCC Constitution and Bylaws.
* **Three Student Representatives, not members of ASCC Executive Council or APB.**
* *Committee meets TBD*

**Bookstore Advisory Committee -**

* This committee provides advice to the bookstore manager on issues such as pricing, marketing, hours of operation, refund procedures, textbook ordering, and the availability of trade and supply items.
* **One Student Representative**
* *Committee meets one time during the Fall, Winter & Spring Quarter, third Tuesday 1-2pm.*

**Campus Tree Advisory Committee**

* This committee assists the Facilities Services Grounds department in planning and execution of the Campus Tree Plan, assists the College in long-range planning for campus changes and expansions as it relates to landscaping and trees.
* Provide advice regarding comprehensive tree care, and assists in education of the campus and community regarding the benefits of campus trees.
* **One Student Representative - horticulture related program.**
* *Committee meets last Thursday of each month, time TBD.*

**Clark College Council – Positions Currently Filled**

* This committee makes recommendations to the President about college-wide goals, direction of the institutional planning process, institutional effectiveness systems and college-wide policies.
* Give input to the President when there is a need to revise current college-wide policy, procedures, projects, budget, and operational issues.
* Annually review and evaluate Clark College’s compliance with the strategic plan.
* Review and recommend revisions to annual institutional goals. Periodically review, critique, and recommend implementation of the college strategic plan.
* **Two student representatives and ASCC President**
* *Committee meets first and third Wednesday of each month from 3:30-5:00pm (excluding summer).*

**Classified Excellence Awards Committee – Position Currently Filled**

* This Committee reviews applications and determines the granting of exceptional classified staff awards.
* This committee also develops and reviews selection criteria and determines grating of awards
* **One Student Representative**
* *Committee meets TBD*

**Cultural Pluralism Committee – Positions Currently Filled**

* This committee recommends programs, activities, strategies, policies, and procedures to facilitate cultural pluralism and address institutional systems of privilege, power, and inequality.
* Promotes the interaction of a rich variety of cultural, ethnic, and social groups in a dynamic and collaborative way while maintaining and valuing their differences.
* Contributes to the creation of a college environment in which different perspectives are valued and utilized in the decision-making process.
* Facilitates the implementation and evaluation of the Clark College Diversity Plan in conjunction with the office for Equity and Diversity.
* **Two Student Representative Needed**
* *Meets the 1st & 3rd Wednesday of every month at 2:30-3:30pm*

**Curriculum Committee**

* This committee reviews the appropriateness and integrity of course offerings and approves new courses, course changes, and the deletion of individual courses.
* Committee review includes consideration of appropriateness as a lower-division course, congruence between content and credits, rigor of course, effect on students, programs, and College resources.
* **Up To Two Student Representatives**
* *Committee Meets the 1st and 3rd Monday of every month at 3:00pm*

**eLearning Committee**

* This committee helps guide the direction and resources of eLearning.
* Assists the eLearning Department with strategic planning and collaborative problem solving related to technologically mediated pedagogy.
* Researches, assesses, and recommends best practices related to the acquisition, training, use, and support of eLearning resources and forwards consensus to dean of eLearning and Instructional Council for review and approval.
* Advises and advocates for successful alignments between administrative, instructional, and student goals in the area of eLearning
* **One Student Representative**
* *Committee meets last Tuesday of each month from 1-3pm except Dec, Mar, June.*

**Emergency Management Committee – Position Currently Filled**

* This committee meets to discuss planning, training, and other preparedness issues.
* **One Student Representative.**
* *Committee meets monthly or as needed.*

**Environmental Health/Safety Committee – Position Currently Filled**

* This committee coordinates and communicated matters involving employee and student safety and health arising from the College’s physical environment.
* Reviews safety and health measure, equipment, and supplies and prioritizes recommendations for change or improvement.
* Reviews and provides feedback on environmental health and safety programs and policies.
* Advocates for a safe and healthy workplace by serving as role models and fostering cooperation College-wide.
* Evaluates accident investigations conducted since the last meeting to determine causes of the unsafe situation was identified and corrected.
* **One Student Representative**
* *Committee meets TBD*

**Faculty Excellence Awards Committee**

* This committee is responsible for reviewing applications developing award criteria, and determining the annual recipients of exceptional faculty awards.
* **One Student Representative.**
* *Committee meets as necessary*

**Financial Aid Advisory Committee – Position Currently Filled**

* This committee will consider student appeals to reinstate financial aid eligibility. Also may recommend to the dean of enrollment services courses of financial action to take in financial aid matters to improve financial aid administration.
* **One Student Representative.**
* *Committee meets every other Thursday 11am-1pm.*

**Foundation Funds Allocation Committee**

* This committee provides faculty and program administrators with maximum access to the application process for unrestricted funds as well as vocational program support, the committee reviews proposals that have been reviewed, approved and forwarded by the appropriate Executive Cabinet member.
* **One Student Representative who is a non-voting member except in the absence of the ASCC representative.**
* *Committee meets TBD*

**Instructional Planning Team (IPT)**

* This team oversees the instructional planning process; makes recommendations to the vice president of instruction regarding academic policies such as distribution, transfer, and degree requirements.
* The committee also oversees program reviews and makes recommendations to the vice president of instruction regarding the approval of new programs and changes to and deletions of current programs.
* **Up To Two Student Representatives**
* *Committee Generally Meets the 2nd and 4th Monday of every month at 3:00pm*

**Security/Parking Advisory Committee – Position Currently Filled**

* This committee is responsible for advising Security/Safety on security and parking operations.
* Review parking regulations and fees and recommend their adoption to the administration, review and recommend suggested changes to parking lot configuration and use to improve quality and quantity of parking at the College.
* Review provisions for security at the College and recommends to the administration practices and procedures for the enhancement of security.
* **One Student Representative.**
* *Committee meets TBD*

**Services & Activities (S&A) Fee Committee**

* This committee develops the Service and Activities Fee Budget for presentation to the Board of Trustees.
* **Six students who are not members of ASCC Executive Council or APB.**
* *Committee meets one day a week for three hours during winter quarter. Day/time TBA.*

**Shared Governance and Oversight Committee**

* This committee leads and advises college-wide activities related to strategic planning and accreditation.
* Annually evaluates the Scorecard, revises the College Strategic Plan as needed, and leads College activities related to accreditation.
* **One Student Representative**
* *Committee meets 2nd Thursday of every month, 2:00 to 3:30pm – subject to change*

**Space Allocation Committee**

* This committee reviews proposals for facilities space allocation and forward recommendations to the Executive Cabinet. The committee will work to promote the effective and efficient use of limited facilities space.
* **One Student Representative.**
* *Committee meets first Monday of each month at 3:30pm*

**Student Conduct Committee**

* This committee provides a fair and impartial hearing and makes decisions on all disciplinary decisions appealed to it.
* **Two full-time student representatives and two alternates**
* *Committee meets as needed.*

**Technology Fee Committee**

* The Tech Fee Committee reviews and approves the annual technology fee budget, reviews proposals for special projects to be funded with tech fee funds.
* Monitor and evaluate information technology services to students and recommend action to improve and expand services.
* Work with the Information Technology Council and Information Technology Services on information technology planning.
* **Two Student Representatives, not members of ASCC student government.**
* *Committee meets TBD*

**Tenure Review Committee**

* This committee reviews teachers on the tenure track with class observations and discussions on the performance of the teacher.
* **One Student Representative on multiple tenure committees.**
* *Committee meets TBD*

For more information please contact

**ASCC Vice President -** [asccvp@clark.edu](mailto:asccvp@clark.edu) 360-992-2353 x3640